

MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE

December 13, 2001
Kiely Hall, room 170

1. The Holder of the Chair, Nancy Hemmes, called the meeting to order at 3:47 p.m.

2. Approval of Agenda:

i. MOTION: Duly made (Engel), seconded, and passed:

"To amend the agenda, to add under 5.b., Graduate Curriculum Committee report, the proposed resolution to the Board of Trustees."

ii. MOTION: Duly made (Rothenberg), seconded, and passed:

"To amend the agenda, to add under New Business a discussion and resolution dealing with bundling of books."

iii. MOTION: Duly made (Lord), seconded, and passed:

"To amend the agenda, to include under 5.a., Undergraduate Curriculum Committee report, the minutes of November 15 and December 6, 2001."

The agenda was adopted, as amended.

3. Approval of Minutes:

MOTION: Duly made, seconded, and passed:

"To adopt the Academic Senate meeting minutes of November 8, 2001, as distributed."

4. Announcements, Administrative Reports, and Memorials:

- a. The Chair announced that the Executive Committee, in response to a nomination from the Nominating Committee and the recommendation of department chairs in the Division of Education, elected Professor Sydney Schwartz to fill an opening on the Search Committee for the Dean of Education.
- b. The Chair announced that included in the meeting packet was the list of the members of the Search Committee for the President of Queens College. Senators and colleagues may submit input by contacting any member of the Search Committee, sending it also to Trustee Wellington Chen, head of the Search Committee.
- c. On behalf of Professor Ramsey, chair of the Policy Board on Administration, the Chair announced that the committee is considering the issue of priority registration. The categories for eligible students have grown so that in Fall, 2001, 10 per cent of all registrations were priority registrations. Donna Lipper, former Director of the Registrar's Office, had asked the Academic Senate to review this issue. Anyone who has views or data should contact Philip Ramsey at 997-3222.
- d. The door prize was won by Ken Lord.
- e. A memorial statement for Albert Todd will be read after the Committee Reports.

5. Committee Reports:

ACADEMIC SENATE MINUTES, December 13, 2001

a. Undergraduate Curriculum Committee (Lord):

i. MOTION: Duly made and passed:

“To adopt the recommendations of the Undergraduate Curriculum Committee report dated 10/25/01.”

1. Writing-Intensive Sub-committee

a. W Courses (Courses always offered as W sections)

i. FNES 161W. Introduction to Teaching Physical Education

2. Geology (01-29)

a. New Course:

ENSCI 380. Field Environmental Hydrology.

3 weeks, 3 credits. Prerequisite: ENSCI III or Geol 100 or 101 or permission of the instructor. Application of the latest techniques for sampling, monitoring, and evaluating ground-water and surface-water systems. Particular consideration will be given to drainage basin analysis, aquifer testing, selected geophysical techniques, and hydrological software application. Offered in the summer. Required one-week residence in field camp or dormitories. MAT charge, \$ 250.

3. Journalism (01-30)

a. Change in title, prerequisites and description, to read:

100W. Introduction to Journalism.

3 hr.; 3 cr. Prereq: English 110.

This is the introductory course in journalism. It provides an overview of the news industry, including: a discussion of ethics; the role of journalism in society; an exploration of the role of business in journalism; analysis of the differences among various branches of the media. Includes the basics of news writing, and interview skills.

4. Anthropology (01-31)

a. Change in course title, to read:

Anthropology 205. Peoples of Mexico and Central America.

3 hr.; 3 cr.; Prereq.: Six credits in social science or sophomore standing.

b. New course:

Anthropology 230. Language and Social Identity.

3 hr.; 3 cr. Prereq.: 6 credits in social science or any college Linguistics course, or sophomore standing.

MORE

5.a. continued

ACADEMIC SENATE MINUTES, December 13, 2001

This course will introduce the linguistic and social theories that are used to examine the relationship between identities and the use of language. It explores these issues through reading ethnographic accounts and conducting projects in conversation analysis.

- c. Change in course description, to read:
250. Field Methods in Archaeology. 250.1-250.6, 1-6 hr.; 1-6 cr. Prereq.: Anthropology 103 or 240. Field training in archaeological survey and excavation in actual selected field sites. Basic archaeological field techniques will be taught and students will develop skills in scientific data-recording procedures. Prehistoric sites will be located, mapped, and described, and cultural materials will be recovered in the field for subsequent laboratory analysis. Course may be retaken, for a maximum combined total of 6 credits.
- d. New course:
Anthropology 295. Independent Studies in Anthropology. 295.1-295.6, 1-6 hr.; 1-6 cr.: Prereq.: Three of the introductory anthropology courses (101, 102, 103, 104), one course from among Anthropology 201, 235, 240, or 260, and permission of the instructor. This course permits a student, under the supervision of a faculty member, to plan, propose, and once approved, conduct an individualized program of independent study on a topic of anthropologically related interest or concern. May be repeated for a maximum of 6 credits.

ii. MOTION: Duly made and passed:

“To adopt the recommendations of the Undergraduate Curriculum Committee report dated 11/15/01.”

1. Mathematics (01-32)

- a. Change to Minor, to read:
Required: Mathematics 201 and at least four other courses numbered 171 or higher, with the following exceptions: Mathematics 120 may be included as part of the minor; Mathematics 271, 272, and 385 may not be included as part of the minor; no more than one of Mathematics 120, 220, 601 may be included as part of the minor. (Elementary Education students should consult that department for their special requirements for a minor in mathematics.)

2. Aaron Copland School of Music (01-33)

- a. Change in description, to read:
373. Harmony, Counterpoint, and Keyboard Skills V.
3 hr.; 3 cr.
Prereq.: Minimum grade of C- in Music 274 and passing work in both written work and keyboard skills. Music majors must have an approved concentration on file and must have passed the freshman and sophomore listening examinations to be permitted to register for Music 373. A continuation of Music 274. May include further study of advanced tonal chromaticism, imitative tonal counterpoint, and further work in tonal composition. Fall, Spring

M O R E

5.a. continued

iii. MOTION: Duly made and passed:

ACADEMIC SENATE MINUTES, December 13, 2001

“To adopt the recommendations of the Undergraduate Curriculum Committee report dated 12/6/01.”

1. Psychology (01-35)

a. Change in title and prerequisite of existing course, to read:

PSY352. Psychopharmacology.

3 hr.; 3cr. Prereq.: Psychology 243.

b. New course.

372. Practicum In Applied Behavior Analysis

2 lec. hr., 5 fieldwork hr.; 3 cr.; Prereq.: Psychology 251 or Psychology 317.

Introduction to field applications of basic theory and methodology of applied behavior analysis, including: 1) the technical language; 2) operational definition; 3) direct observation of behavior; 4) sampling procedures; 5) assessment of reliability and generality; 6) graphing and evaluation of data; 7) research design in natural settings. Students are required to attend a practicum setting for a minimum of 6 hours per week for the semester. Class hours will be devoted to study of principles and procedures of behavior analysis and to a review of each student's progress in his/her fieldwork.

2. Comparative Literature (01-36)

a. New Course:

Comparative Literature 390. Internship. 390.1, 45 hours, 1 credit; 390.2, 90 hours, 2 credits; 390.3, 135 hours, 3 credits.

Prerequisites: Completion of 9 credits in Comparative Literature and departmental approval.

Comparative Literature students are given the opportunity to use and improve their skills and knowledge through working for credit. Fields in which student interns may work include: literature, cultural studies, history, international relations, and media. Students may contact the College Office of Career Development for internship placement information, or may get information directly from a workplace. Students should see the department for information on writing a proposal for the internship and securing a faculty sponsor. The department must approve the internship before registration. The student's grade will be based on the employer's and the faculty sponsor's assessment of the student's work. The student will submit a research paper on the work done in the internship. A limit of 6 credits of internships may be taken. Of these 6 credits, no more than 3 can be counted toward the Comparative Literature major or minor.

3. Writing-Intensive Sub-committee

a. W Courses

i. SEYS 381W: Curriculum and Assessment in Teaching Mathematics

iv. Rationales and Goals of Existing LASAR Categories: This document is the result of the Executive Committee's charge to the UCC to review the LASAR. Senator Lord requested comments on the document by January 15, 2002.

M O R E

5. continued

b. **Graduate Curriculum Committee** (Engel):

i. MOTION: Duly made and passed:

ACADEMIC SENATE MINUTES, December 13, 2001

“To adopt the changes in three Family, Nutrition & Exercise Sciences programs previously approved: Initial Certificate in Family and Consumer Sciences, Initial Certificate in Physical Education, and MSED Physical Education - Professional Track.”

A1.5B.1 Family, Nutrition and Exercise Sciences

1. Changes in a Degree Program, to:

Program Title: Family and Consumer Sciences Teacher Education K-12

Certificate Title: Post Baccalaureate Initial Certificate

Degree Award: Initial Certificate

SED Program (IRP) Code:

HEGIS CODE: 1301.1

PROGRAM REQUIREMENTS

Admissions Requirements:

1. A Bachelor's degree with a general education core in the liberal arts and sciences.
2. An average of B (3.0) or better in the undergraduate major.
3. A letter of intent.
4. Two letters of recommendation.
5. An interview may be required.
6. Applicants who majored in Family and Consumer Sciences but do not hold an Initial Certificate or applicants who come from disciplines other than Family and Consumer Sciences will be required to satisfy deficiencies by taking courses which constitute as a minimum the following: FNES 101, either 104 or 707, 121, 126, either 140 or 745, 147, either 153 or 751, 156, 163, 203 or their equivalents.

Maintenance Requirements:

1. Students must maintain a B (3.0) or better average in the program.
2. Course sequence must be approved by an education program coordinator in the Family and Consumer Sciences unit.

Initial Certificate Requirements:

1. An overall average of B (3.0) or better.
2. Completion of the following courses or their equivalents: SEYS 536, 552, 700 and FNES 563, 574, 634, 636, 637.
3. At least 6 semester hours, or its equivalent, of a language other than English.

M O R E

5.b. continued

2. Changes in a Degree Program, to:

Program Title: Post-baccalaureate, Initial Certificate in Physical Education (PreK-12)

CERTIFICATE TITLE: Initial Certificate in
Physical Education (PreK - 12)

DEGREE AWARD:

ACADEMIC SENATE MINUTES, December 13, 2001

SED PROGRAM (IRP) CODE: To be assigned by SED

HEGIS CODE: 0835

Admissions and Maintenance Requirements

Admission to the program begins with submission of an application for matriculation. In addition to the application, a student must submit a letter of intent, which includes the student's background in sport and physical education, experiences working in sport, recreation or physical education settings with children and young adults, any teaching experience, a philosophical statement on the role of physical education in society, and future plans upon completion of the program. The applications are reviewed by an Admissions Committee, which considers, among other factors, the letter of intent, the graduate application with particular attention to performance in undergraduate work and in writing courses, and letters of reference.

The applicant must hold a bachelor's degree with a general education core in the liberal arts and sciences. Applicants who majored in physical education but do not hold an initial certificate or applicants who come from disciplines other than physical education will be required to satisfy deficiencies by taking courses which constitute as a minimum the following: FNES 11, 12 (3 courses), 13, 14 (2 courses), 30, 143, 253, 266 and 342, and SEYS 350 or their equivalents.

Applicants are also required to have at least 6 semester hours, or its equivalent, of a language other than English. They must meet, as well, the general admissions requirements for graduate study at Queens College, including a cumulative and departmental average of at least a *B* (3.0 GPA). Students must maintain a *B* average to be retained in the program.

Initial Certificate Requirements

To complete the Initial Certificate program, the student must satisfy the following requirements:

- 1) Completion of the following courses, or their equivalents: FNES 562, 573, 722, 730, and 740, SEYS 536, 552, either SEYS 700 or EECE 525, and EECE 711
- 2) Students may enter FNES 573, *Student Teaching in Physical Education*, following the completion of FNES 562, 730 and 740, SEYS 536, 552, either SEYS 700 or EECE 525, and EECE 711

M O R E

5.b. continued

- 3) Students are required to complete training in safety education, and prevention of child and substance abuse. In addition, students must hold a current certification in First Aid and Cardiopulmonary Resuscitation (CPR).

3. Changes in a Degree Program, to:

PROGRAM TITLE: Curriculum and Teaching in Physical Education

ACADEMIC SENATE MINUTES, December 13, 2001

CERTIFICATE TITLE: Professional Certificate in
Physical Education PreK - 12

DEGREE AWARD: MS Ed

SED PROGRAM (IRP) CODE: (to be assigned by SED) **HEGIS CODE:** 0835

PROGRAM REQUIREMENTS:

Admissions and Maintenance Requirements

These requirements are in addition to the general requirements for admission:

- 1) A baccalaureate degree with a provisional or initial certificate in Physical Education PreK-12.
- 2) An undergraduate average of *B* (3.0 GPA) or better in the undergraduate major. Students with grade point averages less than 3.0 may be admitted to the program, but are placed on academic probation. Students on academic probation must maintain a *B* average during the first twelve (12) graduate credits.
- 3) An interview may be required.
- 4) Applicants, whose backgrounds are deemed deficient or not current, may be required to make up deficiencies as specified by the department.
- 5) Applicants must maintain a grade point average of at least *B* (3.0 GPA). Students admitted to the program who have been placed on academic probation must maintain a *B* or better grade point average for the first twelve graduate credits to remain in the program.

Graduation Requirements

- 1) Students must complete a minimum of 30 graduate credits with an academic average of at least *B* (3.0 GPA).

M O R E

5.b. continued

- 2) Required courses include FNES 705, 710, 713, 714, 715, 722, 725, 730, 740. One elective course from SEYS or EECE 700-level offerings, and must be approved in advance by the graduate adviser.
- 3) Students must pass a comprehensive examination in the major field of study.

4. New Courses:

ACADEMIC SENATE MINUTES, December 13, 2001

AII.5B.1 Family, Nutrition & Exercise Sciences-Family and Consumer Sciences

FNES 563 Seminar in the Teaching of Family and Consumer Sciences. 4 hrs., 3 cr. Pre or co-req. SEYS 552. This course focuses on preparing students for the student teaching experience emphasizing teaching models, learning styles, State learning standards, curriculum, unit/weekly and daily lesson planning, classroom management, working with students with special needs, assessment and professional development. Fieldwork required.

Projected Enrollment: 10-15 Projected Frequency: once every year

FNES 574 Student Teaching in Family and Consumer Sciences. 25-30 hrs./week for 14 weeks plus 3 hr. seminar, 6 cr. Pre or co-req. SEYS 536, 552; FNES 563, 637. An overall GPA of 3.0; a grade of C or better in all Family and Consumer Sciences courses; an average of B or better in FNES 563 and no open grades in required courses. This course is the student teaching experience which involves spending 25-30 hours a week teaching Family and Consumer Sciences classes at two different school levels. This course also includes attending a three-hour on campus seminar.

Projected Enrollment: 10-15 Projected Frequency: once every year

FNES 637 Contemporary Educational Trends and the Effect on Family and Consumer Sciences Curricula. 3 hrs.; 3 cr. Pre or co req. SEYS 552. This course is part of the pedagogy core for preparing students for the students for the student teaching experience. As part of the process, contemporary educational trends and their effect on teacher implementation of curricula will be examined.

Projected Enrollment: 10-15 Projected Frequency: once every year

ii. MOTION: Duly made:

“To adopt the resolution regarding Childhood Education and Early Childhood Education.”

Editorial change: Change the Resolved to read: “Resolved, that the Academic Senate asks the Board of Trustees to request that the”

iii. MOTION: Duly made (Warren), seconded, and passed:

“To call the question.”

M O R E

5.b. continued

Motion *ii* was adopted, as amended.

“Resolved, that the Academic Senate asks the Board of Trustees to request that the New York State Board of Regents amend the Master Plan of Queens College so as to permit the College to offer the above-cited programs as Master of Arts in Teaching (MAT) degrees.”

c. **Nominating Committee Report** (Kaufmann):

i. **Review Committee for Dean of Social Sciences:**

The following faculty were nominated:

ACADEMIC SENATE MINUTES, December 13, 2001

David Gerwin (Secondary Education & Youth Services)
Martin Hanlon (Urban Studies)
Kevin Birth (Anthropology)
Jon Peterson (History)
George Priestley (Political Sciences)
Virgil Blake (Graduate School of Library & Information Studies)

The following students were nominated:

Julianne Savarese (Education)
Asaf Klein (Political Science)
Edward Wall (Graduate School of Library & Information Studies)
Aaron Broudo (History)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

ii. Committee on Undergraduate Admissions and Re-entry Standards:

a) The following faculty were nominated for the Arts & Humanities seat:

Alan Brandman (to Dec. 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

b) The following faculty were nominated for the Math & Natural Science seat:

Joseph Kozusko (to Dec. 2002)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

c) The following students were nominated for the At Large seat:

Bracha Mondrow (to Dec. 2002)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

MORE

5.c. continued

iii. Campus Affairs Committee:

a) The following faculty were nominated:

Marion Newman (to Dec. 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

iv. Campus Environment Committee:

a) The following faculty were nominated for the Science seat:

Uldis Roze Science (to Dec. 2003)

ACADEMIC SENATE MINUTES, December 13, 2001

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

ix. Library Committee:

The following faculty were nominated:

Alex Reichl	(to Dec. 2003)
Shelly Warwick	(to Dec. 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

x. Policy Board on Administration:

a) The following faculty were nominated:

Philip Ramsey	(to Dec. 2003)
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Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

xi. Committee on Teaching Excellence and Evaluation:

a) The following faculty were nominated:

Helen Cairns	(to Dec. 2003)
Janine Graziano-King	(to Dec. 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

M O R E

5.c. continued

xii. Undergraduate Curriculum Committee:

a) The following faculty were nominated for the Arts & Humanities seat:

Joel Lidov	(to Dec. 2003)
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Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

b) The following faculty were nominated for the At Large seat:

Charles Repole	(to Dec. 2003)
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Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

c) The following students were nominated for the Education seat:

Paul Vigoda	Education	(to Dec. 2003)
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ACADEMIC SENATE MINUTES, December 13, 2001

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

xiii. Undergraduate Scholastic Standards Committee:

a) The following faculty were nominated for the Math & Natural Science seat:

William Emerson (to Dec. 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

b) The following faculty were nominated for the Social Science seat:

David Leventhal (to Dec. 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

c) The following students were nominated for At Large seats:

Kristoffer Sartori (to Dec. 2003)

Habeeb Hussaini (to Dec. 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

xiv. Special Committee on Governance:

a) The following students were nominated:

Kristoffer Sartori (to Dec. 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

M O R E

5.c. continued

xv. Committee on Honors and Awards:

a) The following faculty were nominated for the OPEN Social Sciences seat:

Irving Markovitz (to Aug. 2004)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

For Information The Nominating Committee elected Paul Vigoda to the Committee on Honors and Awards Subcommittee on Honorary Degrees to 2003.

e. Executive Committee (Miksic):

i. MOTION: Duly made:

“To adopt the Council of Faculty Governance Leaders’ resolution affirming academic freedom.”

ii. MOTION: Duly made (Fields), seconded, and passed:

ACADEMIC SENATE MINUTES, December 13, 2001

“To amend the motion, in the first paragraph to change “University Faculty Senate” to “Queens College Academic Senate.”

Editorial corrections (Ramsey): 1. (b) First line should read, “...in discussion of their subject...”
Second line should read, “.... Matters which have....”

Motion *i* passed, as amended.

“THEREFORE, BE IT RESOLVED, that in this time of national distress when threats to academic freedom are becoming more prevalent, the Queens College Academic Senate, along with the Council of Faculty Governance Leaders, wishes to remind the entire CUNY community of the overriding importance to the University of the preservation of academic freedom by circulating the classic AAUP definition:

“(a) Teachers are entitled to full freedom in research and in the publication of the results, subject to the adequate performance of their other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution.

“(b) Teachers are entitled to freedom in the classroom in discussion of their subject, but they should be careful not to introduce into their teaching controversial matters which have no relation to their subject. Limitations of academic freedom because of religious or other aims of the institution should be clearly stated in writing at the time of the appointment.

“(c) College and university teachers are citizens, members of a learned profession, and officers of an educational institution. When they speak or write as citizens, they should be free from institutional

MORE

5.c. continued

...censorship or discipline, but their special position in the community imposes special obligations.

As

scholars and educational officers, they should remember that the public may judge their profession and their institution by their utterances. Hence they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that they are not speaking for the institution.”

6. New Business:

a. MOTION: Duly made (Rothenberg) and seconded:

“The Academic Senate urges the Bookstore to post signs with the following wording: “For bundles of books wrapped with transparent (see-through) plastic, any book within the bundle may be purchased separately at its current individual retail price. See a Bookstore employee for details.”

Friendly amendment (Miksic): To add “to post 8 x 11 signs in prominent places with the following wording...” Senator Rothenberg accepted the friendly amendment.

Friendly amendment (Hechler): To add “to post 8 x 11 or larger signs...” Senator Rothenberg accepted the friendly amendment.

ACADEMIC SENATE MINUTES, December 13, 2001

b. MOTION: Duly made (Warren), seconded, and passed:

“To call the question.”

Motion *a* approved as amended.

“The Academic Senate urges the Bookstore to post 8 _ x 11 or larger signs, in prominent places, with the following wording: “For bundles of books wrapped with transparent (see-through) plastic, any book within the bundle may be purchased separately at its current individual retail price. See a Bookstore employee for details.”

7. A Memorial Statement for Professor Albert Todd, European Languages and Literatures, who died on November 9, 2001, was read by Professor Thomas Bird (see Attachment A).

The Senate paid its respects by rising for a moment of silence.

8. MOTION: Duly made (Frisz), seconded and passed:

"To adjourn."

The meeting was adjourned at 4:50 p.m. The next Regular Academic Senate meeting will be held on Thursday, February 14, 2002.