

PROJECT MANAGEMENT PROFESSIONAL CERTIFICATE PROGRAM

Everybody is talking about projects. More companies are requiring certification and looking for skilled individuals to get projects started and successfully completed. But why do most projects fail to meet requirements? What does it take to be a successful project manager? Here is an opportunity to learn about project management via a hands-on approach. Familiarize yourself with the major areas of competency required to succeed in the field.

PROGRAM DESCRIPTION

Project Management Professional (PMP) Certificate Program focuses on developing and improving the performance of projects and programs, either in the field of technology, finance/accounting, building construction and industrial expansion, or any other field which require project managers to initiate the projects: individuals with their current fields of expertise will be able to deploy the projects with competency after completion of this training program. This program is developed in alignment to PMI/CompTia standards. Completion of two modules, Introduction to Project Management and Advanced Project Management prepares students for the Project Management Institute (PMI) certification exam.

Textbooks required; must be purchased before first session.

REQUIRED COURSES

CP-785	Introduction Project Management
CP-786	Advanced Project Management
CP-787	Microsoft Visio
CP-788	Microsoft Project
BS-405	Exercising Leadership see page 20
BS-423	Managing Conflict, Diversity and Difficult People

CP-785-QC, See Sections Below-QC Introduction to Project Management

This course is an introduction to crucial Project Management Concepts such as planning, scoping, scheduling, critical path, managing stakeholders, budgeting, communication and change management.

- **Section MW21**
Monday & Wednesday, 6:30 - 9:30 p.m.
February 26 - March 21
\$550 • 8 sessions • TBA
- **Section TR21**
Tuesday & Thursday, 6:30 - 9:30 p.m.
February 20 - March 15
\$550 • 8 sessions • TBA

CP-786, See Sections Below-QC Advanced Project Management

This course is an in-depth study of advanced Project Management topics such as risk management, resource management, cost management and measurement, contract and vendor management. Project Management Book of Knowledge (PMBOK) and Case Study will be emphasized.

- **Section MW21**
Monday & Wednesday, 6:30 - 9:30 p.m.
March 26 - May 2
\$650 • 9 sessions • TBA
- **Section TR21**
Tuesday & Thursday, 6:30 - 9:30 p.m.
March 20 - April 24
\$650 • 9 sessions • TBA



CP-787-QC, Section SA11-QC Microsoft Visio

Teaches you to use the business graphic application to create drawings 'virtual' plastic drawing stencils. Topics include Visio diagrams, organizational charts, website maps, and Microsoft Office documents. It emphasizes on solutions that help business professionals visualize existing ideas and information and share and prototype new ideas and information.

- **Saturday, 10:00 a.m. - 3:00 p.m.**
February 3 & February 10
\$265 • 2 sessions • TBA

CP-788-QC, Section SA11-QC Microsoft Project

Teaches you to use Microsoft Office Project Professional 2003 as a tool to assist professionals in managing projects. After successful completion of this course, students will be able to create a project plan file and enter task information, create a work breakdown structure by organizing tasks and setting task relationships, assign project resources and finalize the project plan file.

- **Saturday, 10:00 a.m. - 3:00 p.m.**
February 24 & March 3
\$265 • 2 sessions • TBA

BS-405, Section SA11-QC Exercising Leadership

\$327, see page 20

BS-423, Section MO21-QC Managing Conflict, Diversity and Difficult People

\$165, see page 20

Please Note: Cost of entire program is \$2,222

