

QUEENS COLLEGE
City University of New York
Education Unit

Selection Criteria and Assessment of a Field Site

initial assessment ongoing assessment **Date Completed:** _____

School/Agency: _____

Name and Title of Site Administrator: _____

Name & Department of Evaluator: _____

Address of Site: _____

Directions:

Please take some time to rate each expectation using a four-point scale. The ratings should be assigned in relation to best-practices and in terms of the Education Unit's Core Values for preparing teachers and educational professionals to have the knowledge, skills and dispositions necessary to promote *Equity, Excellence, and Ethics* in urban schools and communities. **4 = TARGET**, this site exceeds the expectation of the above standards; **3 = ACCEPTABLE**, this site meets the expectation at an acceptable level; **2 = EMERGING**, this site may not be at the acceptable level but is working collaboratively with Queens College to implement suggestions; and **1 = UNACCEPTABLE**, this site does not meet the expectations, as described, and/or is reluctant to work collaboratively with Queens College to implement changes.

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I. Field site provides a model environment for candidates

| | Unacceptable | Emerging | Acceptable | Target |
|--|--------------|----------|------------|----------|
| 1. The site is clean, well-lit and orderly. | 1 | 2 | 3 | 4 |
| 2. Fire and safety procedures are prominently displayed. | 1 | 2 | 3 | 4 |
| 3. Site personnel are friendly, supportive, and helpful. | 1 | 2 | 3 | 4 |
| 4. The site is equipped with appropriate learning materials. | 1 | 2 | 3 | 4 |
| 5. The site is equipped with adequate technology. | 1 | 2 | 3 | 4 |
| 6. Corridors and classrooms, or other areas of the field site prominently display student work and/or provide an aesthetically pleasing environment. | 1 | 2 | 3 | 4 |

II. Field site provides candidates with opportunities to develop professional knowledge, skills and dispositions

| | Unacceptable | Emerging | Acceptable | Target |
|---|--------------|----------|------------|----------|
| 7. Candidates are placed in field sites that match their field requirement. | 1 | 2 | 3 | 4 |
| 8. Candidates are placed in sites with appropriately credentialed school-professionals | 1 | 2 | 3 | 4 |
| 9. Candidates are placed in field sites that enable them to further develop and apply specific skills or competences learned in the academic program. | 1 | 2 | 3 | 4 |
| 10. Candidates are placed in field work sites that afford access and support in using school resources. | 1 | 2 | 3 | 4 |
| 11. Candidates are afforded the opportunity to participate in professional development, workshops, and meetings. | 1 | 2 | 3 | 4 |

III. Field site creates a caring learning community and professional culture for candidates

| | Unacceptable | Emerging | Acceptable | Target |
|---|---------------------|-----------------|-------------------|---------------|
| 12. Candidates are provided with a safe environment within which learning can occur. | 1 | 2 | 3 | 4 |
| 13. The site personnel have positive attitudes towards children and their capabilities. | 1 | 2 | 3 | 4 |
| 14. The site has competent and innovative personnel who are willing to work with the Queens College Education Unit candidates. | 1 | 2 | 3 | 4 |
| 15. The site has administrative staff that strongly supports its personnel. | 1 | 2 | 3 | 4 |
| 16. The site has administrative staff that is interested in continual development of the site for pre-service and in-service education. | 1 | 2 | 3 | 4 |
| 17. The site fosters active collaboration with parents and community organizations to support student learning. | 1 | 2 | 3 | 4 |
| 18. The site fosters a respect for differences in culture, learning and ability. | 1 | 2 | 3 | 4 |
| 19. The site promotes a climate of tolerance, respect and appreciation of diversity. | 1 | 2 | 3 | 4 |

Evaluation Summary:

Overall, I would _____ would not _____ recommend this site for a clinical experience.

Comments: In your additional comments, please include any relevant site based initiatives or outside enrichment activities that enhance this site.