M.S. in Education: TESOL
Checklist of Requirements for NYS Certification
As of February 2, 2004

For All Students

✓ The following requirements are in addition to the academic requirements described in the program brochure
✓ You may pick up application packets and inquire about schedules for all tests and seminars at the Teacher Certification Office: (718) 997 5547 or 5545
✓ In your final semester, pick up an application packet for fingerprinting (if not done previously) at the Office of Teacher Certification

For Permanent Certification of Students Who Possess a Provisional Certificate

✓ CST (Content Specialty Test) in TESOL - in your final semester
✓ ELPA (English Language Proficiency Test - Oral)
✓ School Violence Seminar (if not completed previously)
✓ Must complete two years of full-time teaching
✓ ATS - P (Assessment of Teaching Skills - Performance, a.k.a. “video”) - near the end of your second year of full-time teaching
✓ After completing two years of full-time teaching, pick up an application packet for NYS certification at the Teacher Certification Office - either in October/November or in March/April

For Initial Certification of Students Who Possess Another Initial Certificate, Leading to Professional Certification

✓ Must receive master’s degree within three years of having received initial certificate (one year extension is possible after having completed 24 credits in master’s program)
✓ CST (Content Specialty Test) - in your final semester
✓ ELPA (English Language Proficiency Test - Oral)
✓ Must complete three years of full-time teaching, the first of which must be mentoried
✓ After completing three years of full-time teaching, pick up an application packet for NYS certification at the Teacher Certification Office - either in October/November or in March/April

For Initial Certification of Students Who Do Not Possess a Certificate

✓ Child Abuse, Substance Abuse, and School Violence Seminars
✓ LAST (Liberal Arts and Sciences Test)
✓ ATS - W (Assessment of Teaching Skills - Written) – in your final semester
✓ CST (Content Specialty Test) – in your final semester
✓ ELPA (English Language Proficiency Test - Oral)
✓ In your final semester, pick up an application packet for NYS certification at the Teacher Certification Office - in October/November for February graduation, in March/April for June and September graduation