From:	Kenneth Lord
To:	Elizabeth Lowe
cc:	Eva Fernandez
Subject:	Chair list: PLAS Proposals
Date:	09/27/2007 03:31 PM
Attachments:	PLASGuidelines.doc

Elizabeth,
This is the CORRECT document to be sent to department chairs.
Thanks!
Ken
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The Undergraduate Curriculum Committee encourages the offering of potential PLAS (Perspectives on the Liberal Arts and Sciences) courses in the Spring 2008 semester.

Since time is short and scheduling has begun, the UCC adopted the following procedure for piloting PLAS courses for the Spring 2008 semester.

1. Faculty are encouraged to have their department schedule potential PLAS courses for the Spring 2008 semester. No approval of the UCC is necessary.

2. Since Senate approval will ultimately be necessary to establish permanent PLAS courses, a sample draft of a form that may be used by the UCC's General Education Advisory Committee is available to provide guidance as the pilot PLAS course is developed. Faculty are NOT required to fill out this form now, but doing so in the process of piloting the course will make permanent approval that much easier.

3. Please inform the UCC if you are offering a PLAS pilot course.

4. Unless the department is running a section of an existing course as a PLAS piliot course, there may questions on how to run new courses (which have not been officially approved). Please contact Ken Lord (kenneth.lord@qc.cuny.edu) for assistance. Generally, experimental courses can be run using the department's experimental course number or a special studies number.

PLASGuidelines.doc

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