

A one-page crib sheet on online faculty support at Queens College

Institutional Support:

The *Faculty Handbook*, and information on a range of issues relevant to faculty, including the College's mission, the curriculum, calendar and schedule information, and policies and guidelines, <http://www.qc.cuny.edu/provost>

Academic Senate, <http://www.qc.cuny.edu/AcademicSenate/>

Office of Research and Sponsored Programs, <http://www.qc.cuny.edu/ORSP/>

Center for Teaching and Learning, <http://www.qc.cuny.edu/ctl>

Writing Across the Curriculum, <http://www.qc.cuny.edu/Writing/>

Educational Technology Laboratory, <http://www.qc.cuny.edu/edtech/EdTechLab/>

Human Resources, <http://www.qc.cuny.edu/hr>

Office of Converging Technologies, <http://www.qc.cuny.edu/OCT>

Institutional Research, http://www.qc.cuny.edu/Institutional_Research/

Research and Instructional Tools:

Queens College Libraries, <http://www.qc.cuny.edu/Library/>

The site's services include: access to electronic databases and full-text journals, the CUNY online catalog, and other electronic resources; electronic interlibrary loan; instructions for off-campus access to its materials (<http://www.reserve.qc.edu/eres/default.aspx>); and the Electronic Reserves (ERES) system (<http://queens.docutek.com/eres/default.aspx>)

Blackboard, <http://blackboard-doorway.cuny.edu> (or <http://www.cuny.edu>, to set up a CUNY Portal ID, necessary to login)

Blackboard is CUNY's course management system, and can be used to post syllabi, handouts, and readings; keep an electronic gradebook; deploy surveys, quizzes, or tests; collect and return assignments electronically; host electronic discussion boards or chat sessions; build password-protected blogs and wikis, etc.

Alternative technologies to manage courses online (etc.):

Personal webs can be created and managed on the QC website server; for information and instructions, see http://www.qc.cuny.edu/OCT/web_services/manage_per_site.php

Blogging at Queens College, <http://blogs.qc.cuny.edu>, is QC's blogging server, powered by *Movable Type* software

Media Services, https://www.qc.cuny.edu/OCT/media_services/

Media Services delivers media and equipment, provides technical support in classrooms throughout campus, and offers other services including audio and video duplication and conversion

Computer Labs, https://www.qc.cuny.edu/OCT/computer_labs/

WebAttendance, <http://www.qc.cuny.edu/webattendance/>, and *Webgrade*, <http://www.qc.cuny.edu/webgrade/>

Connectedness and Survival Tools:

Queens College Account Management System (CAMS), <https://cams.qc.cuny.edu/>, to activate two accounts:

Campus network account, *Active Directory (AD)*, to login to all online services listed on this page, except *Blackboard*

Queens College email, *Lotus Notes*, accessible via (a) the Lotus "client" (software installed locally on a computer; for download and installation information, <http://fornax.qc.cuny.edu/GetNotes.nsf>), or (b) a web browser, <http://mail.qc.cuny.edu>

Wireless, <http://www.qc.cuny.edu/OCT/wireless/> (coverage throughout campus)

Help Desk, <http://helpdesk.qc.cuny.edu/>, and the OCT Service Center, <https://service.qc.cuny.edu/>

Software, http://www.qc.cuny.edu/OCT/software_licensing/

Campus map, <http://www.qc.cuny.edu/Map/new/>, and directory, http://www.qc.cuny.edu/campus_directory/

Campus webcam and local weather information, http://www.qc.cuny.edu/web_cam/

To sign up for the weekly qcmailer (Queens College e-news), contact the OCT Accts Manager at Jennifer.chow@qc.cuny.edu